



ESTIMATOR / SR. ESTIMATOR

Position Description

LOCATION: Main Office

LEVEL: This is a level 4 position. Reports to and works under the supervision of the Pre-construction Manager.

PURPOSE

It is the function of the Estimator/Sr. Estimator to perform conceptual estimates, quantitative surveys, and pricing for all phases of a project from its early inception through an approved working budget, GMP, or Lump Sum Price.

PRIMARY DUTIES AND RESPONSIBILITIES

- 1) Interfacing with the Client, Architects and Engineers during preconstruction services.
- 2) Developing project quantity surveys, estimates, and budgets from conceptual design through completed documents.
- 3) Providing systems evaluation and value engineering on energy and life cycle costing during pre-construction phase. In this effort, the Estimator assists the Architects and Engineers in evaluating proposals.
- 4) Preparing preliminary and progress budgets to monitor cost trends during design to detect possible overruns.
- 5) Solicit subcontractor input at the various stages of design development.
- 6) Assisting Project Management in analyzing construction documents for the structuring of bidding packages, reviewing such items as conflict and overlap in work to be performed by different trades.
- 7) Working with Project Management in defining the scope of bid or trade packages and providing subcontractor input. Attend as directed, Client-KCS West Meetings, Architect Planning Meetings and Engineering Planning Meetings.
- 8) Assemble and distribute the published estimate and contract documents, as required.
- 9) Attend as directed, Client-KCS West Meetings, Architect Planning Meetings and Engineering Planning Meetings.
- 10) Perform additional assignments as required by the operating needs of the Branch Office or as directed by the Preconstruction Manager or Branch General Manager.



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Position Description

QUALIFICATIONS

- 1) Bachelor's degree or higher in Engineering or Architecture or related field.
- 2) 3+ years of experience for an Estimator, 6+ years of experience for a Senior Estimator in building construction and management.
the distinction between Estimator and Senior Estimator is based on years of experience
- 3) Adequate knowledge of construction cost, scheduling, estimating, purchasing, and engineering principles and techniques.
- 4) Ability to read and interpret conceptual plans, schematics, working drawings and specifications.
- 5) Effective written and oral communications skills to present information in a concise and articulate manner.
- 6) Strong computer skills using MS Office Suite including experience with construction estimating software such as Proest, Sage, WinEst, CostX, Destini.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Performance of the required duties will require physical ability to climb permanent and temporary stairs, passenger use of construction personnel hoists, ability to climb ladders and negotiate work areas under construction. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. Performing this job requires use of hands to finger, handle, or feel objects, tools, or controls, sit, talk and hear, stand, climb, balance, stoop, kneel, crouch, or crawl. Employee must occasionally lift and/or move up to 75 pounds. While performing the duties of this job, the employee regularly works on-site at the construction work site where the employee is exposed to moving mechanical parts; high precarious places; fumes or airborne particles; outside weather conditions and risk of electrical shock. The noise in these work environments is usually moderate to very loud.

TO APPLY:

Send your resume and cover letter to HR@kcswest.com.